

BAYFRONT CONVENTION CENTER
JOB DESCRIPTION

POSITION: Utility Aide

REPORTS TO: Executive Chef

STATUS: Non Exempt

POSITION SUMMARY: Performs all dishwashing duties. Responsible for overall sanitation in all areas of the kitchen and customer service area. Works as scheduled.

QUALIFICATIONS Will train. Self-motivated. Effectively moves between tasks. Team player. Customer service oriented. Committed to quality. Able to work effectively in a busy environment. Heavy lifting up to 100 pounds, works with chemical agents used for cleaning, sanitizing, and food waste. (pot and pan detergent, bleach, degreasers, etc.)

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- Washes all dishes, pots, pans and trays used in concessions stands.
- Ensures that all dishes, pots, pans and trays are clean when removed from the automatic dishwasher.
- Returns all washed dishes, pots, pans and trays to their proper storage area.
- Maintains safe floors in kitchen and customer service work areas.
- Thoroughly cleans all hard tile floors periodically throughout the day and at the end of the day including: food storage room, employee bathroom, walk in cooler and freezer room.
- Restocks shelves with all paper products.
- Performs sanitation projects assigned by the chef.
- Assists cooks with putting incoming food and paper items on the shelves.
- Must show demonstrated ability to meet the company standard for excellent attendance and be available to work events as scheduled.
- Implements and maintains ECCCA and BCC policies and procedures.
- Maintains close communication and works cooperatively with Executive Chef, the rest of the Administrative team and co-workers to ensure consistency of services and the highest quality of operation.

