



Get Up and Go!

JOB DESCRIPTION

POSITION: ERIE INSURANCE ARENA – PART TIME OPERATIONS

REPORTS TO: Crew Leader, Building Superintendent

FACILITY: Erie Insurance Arena

SUMMARY: The Operations Worker is a part-time, “hands-on” position responsible for performing the tasks relative to the general operation, customer services, maintenance, safety and cleanliness of the Erie Insurance Arena and grounds. He/she will assist with event changeovers, maintenance tasks, custodial tasks, landscaping, snow removal and other work as required. He/she must work closely with the Crew Leader and Building Superintendent to ensure the success of each event and satisfying the Erie Insurance Arena goals and objectives in a most effective and efficient manner. He/she must safely operate and maintain tools and equipment which includes, but not limited to: pick-up truck with plow, lawn care and snow removal equipment and associated accessories including, but not limited to snow throwers, forklift, scissor lift, power tools, heating and lighting systems, etc. He/she is expected to perform other duties as assigned by his/her supervisor.

QUALIFICATIONS: The Operation Worker must possess a high school diploma or equivalent and/or vocational/technical training. He/she must have the ability to work safely and efficiently. He/she must be able to follow instructions. A general knowledge of tools, equipment, cleaning methods of and other general maintenance work is required. He/she must be capable of working with others and be able to communicate with these workers to meet the needs of the tasks at hand. He/she must be able to walk, climb, lift fifty pounds and have manual dexterity and motor coordination. He/she must be bondable and pass a security/reference check. He/she must possess a valid Driver’s License.

QUALIFICATIONS: He/she must be at least 18 years of age, must be able to walk, climb, lift 50 lbs. and have manual dexterity and motor coordination.

SALARY RANGE: \$12.00/Hour

**Erie Events is an Equal Employment Opportunity Employer:
Minority/Female/Disability/Protected Veteran**



809 French Street • Erie, PA 16501 • www.erieevents.com

Administrative 814-453-7117 • Fax 814-455-9931 • Box Office 814-452-4857