



*Get Up and Go!*

## **JOB DESCRIPTION**

**POSITION:** WARNER THEATRE – PART TIME OPERATIONS

**REPORTS TO:** Operations Manager / Crew Leader

**FACILITY:** Warner Theatre

**POSITION SUMMARY:** The Operations Worker is a part-time, “hands-on” position responsible for performing the tasks relative to the general operation, customer services, maintenance, safety and cleanliness of the Warner Theatre. He/she will assist with event changeovers, maintenance tasks, custodial tasks, snow removal and other work as required. He/she must work closely with the Crew Leader and Operations Manager to insure the success of each event and satisfying Warner Theatre goals and objectives in a most effective and efficient manner. He/she must safely operate and maintain tools and equipment. He/she is expected to perform other duties as assigned by his/her supervisor.

**QUALIFICATIONS:** The Operation Worker must possess a high school diploma or equivalent. He/she must have the ability to work safely and efficiently. He/she must be able to follow instructions. A general knowledge of tools, equipment, cleaning methods of and other general maintenance work is required. He/she must be capable of working with others and be able to communicate with these workers to meet the needs of the tasks at hand. He/she must be able to walk, climb, lift fifty pounds and have manual dexterity and motor coordination. He/she must be bondable and pass a security/reference check.

**QUALIFICATIONS:** He/she must be at least 18 years of age, must be able to walk, climb, lift 50 lbs. and have manual dexterity and motor coordination.

**SALARY RANGE:** \$12.00/Hour

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Minority/Female/Disability/Protected Veteran**



809 French Street • Erie, PA 16501 • [www.erieevents.com](http://www.erieevents.com)

Administrative 814-453-7117 • Fax 814-455-9931 • Box Office 814-452-4857